

Schools are required by law to make clear the criteria by which new pupils will be admitted. The arrangements for King Ethelbert School are summarised below.

ADMISSION INTO YEAR 7 AT THE BEGINNING OF THE SCHOOL YEAR:

King Ethelbert School has a Published Admission Number (PAN) of 150 pupils in Year 7 for September 2025

Headteacher: Tom Sellen

Admissions Contact: Jackie Lee

Email: admissions@kingethelbert.kent.sch.uk

Type of school: Academy, High, Mixed

Age Range: 11-16

Open Events for Year 6:

Tuesday 24th September – 6.00 – 8.00 pm

Wednesday 25th September – 9.30 – 11.00 am

Wednesday 25th September – 4.00 – 6.00 pm

Number of places allocated March 2024: 150

Oversubscription Criteria

Before the application of oversubscription criteria, children with a statement of special educational need or Education (SSEN), Health and Care Plan (EHCP) which names the school will be admitted. As a result of this, the published admissions number will be reduced accordingly.

Subsequently where applications for admission exceed the number of places available, the following oversubscription criteria will be applied, in the priority order set out below, to decide which children to admit

1) Looked After Children and previously Looked After Children

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

A previously looked after child means such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.

A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

2) Where a child has a brother or sister attending King Ethelbert School at the time of entry

In this context brother or sister means children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers or sisters.

3) Nearness of children's homes to school

We use the distance between the child's permanent home address (defined in KCC's annual admissions prospectus) and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion

for the school, these straight-line measurements are used to determine how close each applicant's address is to the school. Where applications are made from properties or abodes that are not registered to the NLPG, including new build properties, KCC may be required to use planning sites or other relevant co-ordinates. In exceptional circumstances where alternative co-ordinates are not available, measurements will be determined by a Senior Admissions Officer and confirmed by Head of Service.

In the event of any of the above criteria being oversubscribed, priority will be given based on distance as described above with those closest being given higher priority. In the unlikely event that two or more children in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly under independent supervision to decide which child should be given the place.

After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

- a) When the parent or learner has failed to respond to an offer within a reasonable time or to provide evidence of the child's permanent address together with any other admissions documentation reasonably required by the school; or
- b) When a parent or learner has failed to notify the school of important changes to the application information; or
- c) The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from the parent or learner.

Supplementary Form Required: No

Waiting lists – will be maintained up to January 2026 and will be re-ranked in line with the published oversubscription criteria every time a child is added

In Year Admissions

Admissions for all other year groups will be dealt with in accordance with this policy.

Requesting admission outside the normal age group

Parents may request a place outside of their child's normal age group, by completing a normal In Year Access form and attaching a covering letter explaining the reasons for the request. Each case will be considered individually taking into account the views of all parties.

Appeals

If you are not offered a place at our school you have the right to appeal to an independent panel. If you wish to appeal, please write to the Chair of Governors c/o King Ethelbert School at the address above. King Ethelbert School will administer admissions arrangements in line with the Coordinated Admissions Scheme for Kent. Parents should familiarise themselves with the Admission to Secondary School in Kent booklet which will outline the key dates by which applications must be returned.